

The Regional Municipalities of Durham and York

MINUTES

**DURHAM/YORK RESIDUAL WASTE STUDY
JOINT MANAGEMENT GROUP (JMG)**

TUESDAY, AUGUST 30, 2005

A regular meeting of the Durham/York Residual Waste Study Joint Management Group was held on Tuesday, August 30, 2005, at MacViro Consultants Inc., 600 Cochrane Drive, Suite 500, Markham, Ontario at 10:03 a.m.

Present: Councillor Brunelle, Chair, Town of Whitby left the meeting at 12:09 p.m.
Councillor Clarke, City of Oshawa
Councillor Crawford, Town of Ajax left the meeting at 12:09 p.m.
Councillor Self, Township of Uxbridge
Councillor Shier, Township of Brock left the meeting at 11:45 a.m.
Councillor Wheeler, Township of Georgina
L. Burt, DEAC Representative
M. Evans, Resident, Township of Brock
J. McGinnis, Durham Conservation Centre
B. Mersey, Resident, Town of Markham
S. Perrella, Resident, City of Vaughan

Absent: Councillor Johnson, City of Pickering
Councillor Pidwerbecki, City of Oshawa
Councillor Ferri, City of Vaughan
Councillor Heath, Town of Markham
Mayor Tom Taylor, Town of Newmarket
I. Gray, Resident, Town of Newmarket

Also

Present: B. Boffey, Project Co-ordinator, MacViro Consultants Inc.
C. Bradley, Public Works Director, County of Peterborough
B. Karczmarzyk, MacViro Consultants Inc.
J. McKay, Jacques Whitford
D. Merriman, MacViro Consultants Inc.

Staff

Present: C. Curtis, Commissioner of Works, Durham Region
M. Januszkiewicz, Director of Waste Management Services, Durham Region
L. Riviere, Planner, Planning Department, Durham Region
A. Zarrabi, Committee Secretary, Durham Region
L. Bigioni, York Region, Director of Government Relations and Executive Assistant to the Regional Chair and CEO

M. Birett, Manager, Program Development and Planning, York Region
K. Spitzig, Policy and Planning Coordinator, York Region

1. ADOPTION OF MINUTES

MOVED by Councillor Shier,

"THAT the minutes of the Durham Community Waste Disposal
Task Committee (DCWDTC) meeting held on June 22, 2005, be
adopted."

CARRIED

2. INTRODUCTIONS AND CONFIRMATION OF THE JMG COMPOSITION

Committee members were invited to introduce themselves and gave a brief
summary of their interest in the Committee. It was determined that this
meeting was an information session to introduce members and provide a
status overview.

2.1 JMG Terms of Reference

C. Curtis advised that a copy of the Terms of Reference (TOR) had
been distributed to Committee members for their review and
comments at the next meeting.

2.2 Meeting Location(s)

It was the consensus of Committee members that the next meeting
scheduled for September 27, 2005 be held at the Durham Regional
Headquarters and the following November 22, 2005 meeting be held
at the York Regional Headquarters. It was determined that future
rotation of meeting locations would be reviewed at the November 22,
2005 meeting.

2.3 New Suggested Name for the JMG

Discussion ensued regarding a name for the Joint Committee. It was
the consensus of Committee members that the Committee be known
as the Joint Waste Management Group (JWVG).

3. DURHAM/YORK AGREEMENT FOR RESIDUAL WASTE MANAGEMENT
PLANNING STUDY

No discussion ensued on this matter.

4. OVERVIEW OF EA APPROVALS PROCESS – MACVIRO CONSULTANTS INC.)

D. Merriman provided a PowerPoint presentation with a detailed overview of the Environmental Assessment (EA) Approval process. Mr. Merriman acknowledged the labour intensiveness of the EA process and the need for the TOR to be presented to both Durham and York Councils. An information binder was provided to Committee members outlining background documents for the development of the EA Terms of Reference.

5. ENVIRONMENTAL ASSESSMENT (EA) TERMS OF REFERENCE ACTIVITIES – MACVIRO CONSULTANTS INC.

5.1 Overview

Three fundamental steps of the EA study were identified as follows:

- a) The evaluation of alternative systems to process residual waste and selection of a "preferred" system;
- b) The evaluation of alternative sites for the selected "preferred" system and selection of a "preferred" site; and
- c) The application of a public consultation process throughout the Study.

Preparation and submission of the TOR to the Minister of the Environment is the main focus at this point and once approval is given implementation of the fundamental steps can begin, with the EA Terms of Reference as the road map for the EA Study.

5.2 Schedule

The Residual Waste Study timeline was discussed later in the meeting. (Refer to Item 9.1)

6. CONSULTATION REPORTS

6.1 Consultation Summary

J. McKay advised that a notice of Study Commencement was issued in the Fall of 2004 to local stakeholders and agencies in Durham. Notice of the Joint Study was issued in July 2005 to local stakeholders and agencies in Durham and York. Workshop sessions to provide input to the EA Terms of Reference were held during the months of February, March, April, May and June, 2005. Workshops are also scheduled for September, 2005 in Durham and York.

6.2 Durham Consultation Events

Eight (8) Public Information Sessions were held throughout the Region of Durham between October 6, 2004 and November 24, 2004. The purpose of these sessions was to introduce the Study and communicate the need for finding a local solution along with presentation of the requirements of Ontario's Environmental Assessment Act.

6.3 York Consultation Events

Workshop #1 – May 31st, June 1st, June 2nd, 2005
Alternatives to the undertaking – technologies

Workshop #2 – June 21st, 22nd, 23rd, 2005
Identification of Alternative Methods – Facility Siting

Workshop #3 – Sept. 13th, 14th, 15th, 2005
Consultation – How should stakeholders and public be consulted?

Public Information Sessions on Consultation on the Draft EA Terms of Reference are scheduled concurrently in both Durham and York for October 18th, 19th and 20th, 2005 to present the draft EA Terms of Reference document to the public.

7. BACKGROUND DOCUMENTATION

7.1 Summary, Overview and Purpose

A series of documents providing the necessary background and rationale in support of the EA Terms of Reference were distributed for review. These documents have been developed to support the development of the EA Terms of Reference but do not form part of the Terms of Reference that will be submitted to the Minister of the Environment for approval. Critical Sections of the document outline the Purpose and Need for the Undertaking, the Alternatives to the Undertaking, the Alternative Methods of Implementing the Undertaking, Description of the Environment Potentially Affected and Relevant Policies and Approvals Requirements. Detailed discussion ensued regarding the background information.

8. DRAFT EA TERMS OF REFERENCE

8.1 Table of Contents for the Draft EA Terms of Reference

It was determined that the Draft EA Terms of Reference would be comprised of the following sections:

Introduction – including a background to the Study and references to appended materials

Identification of the Proponents – including potential for partnership(s) with the private sector.

Purpose & Description of the Undertaking – including potential consideration of contingency surplus disposal capacity.

The Range of Alternatives to be Evaluated – including the alternative technologies and systems.

Description of the Environment Potentially Affected – including the natural, social, economic/financial and the technical environments.

Evaluation Methodologies and Criteria – the criteria and methodologies for the comparative evaluation of alternative systems and for the screening then comparative evaluation of siting alternatives; the application of the RFP process; the estimated study schedule; and a description of required, more detailed, site-specific studies.

Consultation Plan – including scope, parties to be engaged and issues resolution.

Monitoring Strategy – reference to development of a means of confirming assumed/predicted impacts once the preferred system is operating.

Terms of Reference Flexibility – the ability of the Terms of Reference to accommodate unforeseen circumstances while still maintaining the overall integrity of the Terms of Reference and the EA process.

Appendices – including Council Resolutions endorsing the Terms of Reference, tables outlining the proposed screening and comparative evaluations criteria, the agreement between Durham and York Regions and a Glossary of Terms.

Documents that would accompany the Terms of Reference include:

- i) The Background Documents; and
- ii) The Record of Consultation – including an overview of the consultation process, the list of public and agency contacts currently receiving study related information; a list of consultation events; media coverage during Terms of Reference development; summary reports for all the consultation events and documentation of the comments received at the events and the Proponents responses to those comments.

9. CONFIRMATION OF JMG MEETING #2

9.1 Purpose and Chair

A discussion of project timelines and future meetings ensued. A meeting of the Joint Waste Management Group scheduled for November 23, 2005 was changed to Tuesday, November 22, 2005 to accommodate the schedule of Committee members.

A discussion period ensued with Committee members speaking to waste as it relates to energy concerns. The need for this Group to begin consideration of the deliverance of a unified message to the community in general was reviewed with the acknowledgement that public relations would be of great importance.

10. DATE OF NEXT MEETING

The next regularly scheduled meeting of the Joint Waste Management Group is scheduled for Tuesday, September 27, 2005 at 10:00 a.m. in Boardroom 1-F, 1st Floor, Durham Regional Headquarters Building, 605 Rossland Road East, Whitby.

Councillor Brunelle, Chair left the meeting at this time and Councillor Wheeler assumed the Chair.

11. ADJOURNMENT

MOVED by Councillor Wheeler,
“THAT the meeting be adjourned.”
CARRIED

The meeting adjourned at 12:11 p.m.

M. Brunelle, Chair
Joint Waste Management Group
(JWMG)