

**The Regional Municipalities of Durham and York**

**MINUTES  
of the  
JOINT WASTE MANAGEMENT GROUP (JWMG)  
for the  
DURHAM/YORK RESIDUAL WASTE STUDY**

**TUESDAY, SEPTEMBER 19, 2006**

A regular meeting of the Joint Waste Management Group for the Durham/York Residual Waste Study was held on Tuesday, September 19, 2006, Seminar Room, York Region Administrative Centre, 17250 Yonge Street, Newmarket, beginning at 10:30 a.m.

Present: Mayor M. Brunelle, Town of Whitby  
Councillor C. Clarke, City of Oshawa  
Councillor M. Ferri, City of Vaughan  
Councillor J. Heath, Town of Markham  
Councillor R. Johnson, City of Pickering  
Mayor T. Taylor, Town of Newmarket  
Councillor D. Wheeler, Town of Georgina  
I. Gray, Resident, Town of Newmarket  
J. McGinnis, Resident, City of Pickering, Durham Conservation Centre  
B. Mersey, Resident, Town of Markham, Markham Conservation Committee  
S. Perrella, Resident, City of Vaughan

Absent: Councillor S. Crawford, Town of Ajax  
Councillor N. Pidwerbecki, City of Oshawa  
Councillor S. Self, Township of Uxbridge  
Mayor K. Shier, Township of Brock  
L. Burt, Resident, Township of Scugog, DEAC Representative  
M. Evans, Resident, Township of Brock

**Staff**

Present: C. Bradley, Public Works Director, County of Peterborough  
A. Campbell, Director, Solid Waste Management Branch, York Region  
C. Curtis, Commissioner of Works, Durham Region  
M. Januszkiewicz, Director of Waste Management Services, Durham Region  
J. McKay, Jacques Whitford  
D. Merriman, MacViro Consultants Inc.  
B. Karczmarzyk, MacViro Consultants Inc.  
L. Riviere, Planner, Planning Department, Durham Region  
K. Spitzig, Policy and Planning Coordinator, York Region  
D. Lantz, MacViro Consultants Inc.  
E. Lockett, Co-ordinator, Durham Region

S. Love, Solicitor, York Region  
T. Smith, Corporate Communications, York Region  
K. Price, Committee Co-ordinator, York Region

Regional Councillor Wheeler chaired the meeting.

1. ADOPTION OF MINUTES

**MOVED** by Mayor Taylor,  
THAT the minutes of the Joint Waste Management Group (JWVG)  
meeting held on May 30, 2006, be adopted.

**CARRIED**

2. OVERVIEW OF REVISED WORKPLAN AND TIMELINES

D. Merriman presented an overview of the revised workplan and process timelines to 2010. He outlined the tasks to be accomplished regarding facility siting and facility development. The recommended breakdown is 15 months of planning; 9 months of approvals and 24 months of construction. D. Merriman noted that these timelines are critical with the Michigan border closing in December 2010.

A flow chart was distributed to the members of the JWVG with key dates.

D. Merriman noted that throughout this process consultations with the public and various agencies and organizations would be ongoing. If EA approvals were given in 2008 construction of the facility would begin in early 2009 with the opening by the end of 2010.

3. OVERVIEW OF SITING METHODOLOGY – REPORT ON AGENCY AND PUBLIC CONSULTATION

J. McKay presented an overview of the siting process and the tasks involved including two workshops held with key government agencies to review the siting methodology and criteria; six public information centres held in September (three in Durham and three in York) and on-line polling by Ipsos Reid.

J. McKay and B. Karczmarzyk reviewed a summary of findings resulting from the agency meetings and public information sessions, including various common comments and questions received to date.

4. APPROVAL OF RECOMMENDED SITING EVALUATION METHODOLOGY AND CRITERIA

J. McKay provided details regarding the screening process and rationale for proceeding with the identification of a single site. Proposed categories and criteria include:

- public health and safety and natural environment considerations;
- social and cultural considerations;
- economic/financial considerations;
- technical considerations; and
- legal considerations.

The comparative evaluation of the short list of sites will identify a preferred site based on a balance of advantages and disadvantages.

Discussion was held regarding the release of the long and short list of sites to the public. Staff will look into this issue and recommend a strategy to this committee before the lists are made public.

5. CONSIDERATION AND APPROVAL TO PROCEED WITH RFQ FOR VENDOR SELECTION

D. Merriman outlined the purpose and elements of the RFQ process. The RFQ is to be released in October 2006, with submissions in December 2006. The RFQ process consists of two stages: mandatory requirements and rated criteria.

D. Merriman stated that the purpose of the RFP process was to select a vendor, from a limited number of prequalified respondents, to provide a facility in accordance with the service delivery model selected by Durham and York Regions. Only those that pass the RFQ process will be invited to respond to the RFP. The expectation is that at least three vendors will qualify.

The RFP is to be released in April 2007 and submissions by September 2007.

Members of the JWVG were reminded of the anti-lobbying policy which states that once the RFQ is released lobbying is no longer allowed by vendors until after the award of the contract. D. Merriman stated that copies of the policy will be provided to the members for their information.

6. MOTIONS

The following motions were presented:

**MOVED** by Mayor Brunelle

That the siting methodology as presented be approved.

**CARRIED**

**MOVED** by Regional Councillor Ferri

That approval be granted to proceed with the Request for Qualifications for identification of short listed vendors.

**CARRIED**

7. PRESENTATION ON KEY MESSAGING AND RISK COMMUNICATIONS

A list of commonly asked questions together with standard answers will be provided to the JWVG members.

8. NEXT STEPS

Staff will begin the screening process to determine a long and short list of sites and plan to report to the Committees and Councils of the Regions in February 2007. Public consultation on the short list and preferred site will be held in March or April 2007.

9. Durham staff is preparing a report on the procurement process in conjunction with Deloitte Touche for presentation to Durham Council in October. York Region staff will prepare an information report to York Region Council with an update.

D. Merriman advised the JWVG that an MOE Study that considered the health risks of incineration and landfill will be available on the Durham/York Residual Waste Study website.

10. ADJOURNMENT

**MOVED** by Councillor Johnson,  
"THAT the meeting be adjourned."

**CARRIED**

The meeting adjourned at 12:25 p.m.

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D. Wheeler, Chair  
Joint Waste Management Group

Supplementary – A. Campbell was advised that Durham Council has decided that it will not be dealing with any EA reports at its October Council meeting as they have deemed their Council "lame duck" after September 29, 2006. As a result a report will not be prepared for York Region Council for October.

September 28, 2006