

The Regional Municipalities of Durham and York

**MINUTES
of the
JOINT WASTE MANAGEMENT GROUP (JWMG)
for the
DURHAM/YORK RESIDUAL WASTE STUDY**

TUESDAY, FEBRUARY 20, 2007

A regular meeting of the Joint Waste Management Group for the Durham/York Residual Waste Study was held on Tuesday, February 20, 2007, in the Lower Level Boardroom (LL-C) Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario, at 1:10 p.m.

Present: Councillor S. Crawford, Town of Ajax, Durham Region
Councillor G. Emm, Town of Whitby, Durham Region
Councillor M. Ferri, City of Vaughan, York Region, left the meeting
at 1:55 p.m.
Councillor J. Heath, Town of Markham, York Region
Councillor R. Johnson, City of Pickering, Durham Region
Councillor G. Landon, Town of Markham, York Region
Councillor C. Trim, Clarington, Durham Region
Councillor D. Wheeler, Town of Georgina, York Region
L. Burt, Resident, Township of Scugog, DEAC Representative
I. Gray, Resident, Town of Newmarket
B. Mersey, Resident, Town of Markham, Markham Conservation Committee

Absent: M. Evans, Resident, Township of Brock
J. McGinnis, Resident, City of Pickering, Durham Conservation Centre
S. Perrella, Resident, City of Vaughan, with regrets

Others: Councillor L. Vass, City of Peterborough
C. Bradley, Public Works Director, County of Peterborough

Staff

Present: G. Cubitt, Chief Administrative Officer, Durham Region
C. Curtis, Commissioner of Works, Durham Region
M. Januszkiewicz, Director of Waste Management Services, Durham Region
T. Laverty, Works Communications Officer, Durham Region
B. Lockett, Waste Management Technician, Durham Region
N. MacDonald, Project Manager, York Region
E. Mastrangelo, Administrative Assistant, Durham Region

B. McGregor, Commissioner of Transportation and Works, York Region,
attended the meeting at 1:17 p.m.
J. McKay, Jacques Whitford
S. Munns-Audet, Director of Corporate Communications, Durham Region
D. Payne, MacViro Consultants Inc.
K. Spitzig, Policy and Planning Coordinator, York Region
C. Bandel, Committee Secretary, Durham Region

Regional Councillor Trim chaired the meeting. A revised meeting agenda, with attachments, was provided to the members, as a handout.

1. APPROVAL OF AGENDA

MOVED by Councillor Johnson,
"THAT the revised agenda, as presented, be approved."
CARRIED

2. ADOPTION OF MINUTES

MOVED by Councillor Johnson,
"THAT the minutes of the Tuesday, January 30, 2007 Joint Waste
Management Group meeting, be adopted."
CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

4. PROJECT SCHEDULE

a) Available Options to Tighten Project Schedule

Committee discussed options to tighten the project schedule. It was requested that the consultants provide presentations at both York and Durham Council meetings on a regular basis to keep the members informed of the process. This would reduce the time needed for debate and would give members the opportunity to ask any questions they may have. It was also suggested that the minutes of the Joint Waste Management Group meetings be included in the Regional Council agendas.

The timeframe for announcing the short-list of sites was reviewed. It was proposed that instead of announcing the short-list of sites over a four-week time period, that the consultant's conclusion on the short-list of sites be announced at one meeting, on one date, to all parties involved. The consultants can then review the schedule and determine where other timelines can be shortened.

The Committee recessed at 1:55 p.m. and resumed the meeting at 2:10 p.m.

It was the consensus of the Committee that a joint meeting of the Joint Waste Management Group, the Durham Works Committee, and the York Solid Waste Management Committee will take place on March 6, 2007 at York Region where the short-list of sites will be presented. Once approved, reports will be brought forward to the Durham Region Works Committee meeting on March 14, 2007 and the York Region Solid Waste Management Committee on March 21, 2007, for their approval and subsequent recommendation to their respective Councils on March 28 and March 29, 2007. Public meetings will then take place for public and agency review and comment.

5. FACILITY SITING

a) REOI for Sites – Status

J. McKay reviewed the Request for Expressions of Interest (REOI) process. Two (2) open houses were held on February 14, 2007 in Durham Region and February 15, 2007 in York Region to provide interested parties an opportunity to review the process and ask questions. Notices were posted in the local newspapers, on the York and Durham Region websites, faxed and e-mailed to a large distribution list which has been compiled throughout this study, to real estate agents and boards, and to technology vendors. These open houses were primarily attended by technology vendors and several individuals attended with potential sites that may be submitted.

6. FACILITY PROCUREMENT

D. Payne reviewed the facility procurement process. He advised that the preparation of the Request for Qualifications (RFQ) document is underway and they will be seeking approval from York and Durham Councils to release the RFQ by the end of March 2007. Paralleling this process is the facility siting process which will aid in reducing the timelines and accelerate the schedule. It was noted that Council approval of the preferred site is required before issuing the RFQ. Once the vendor submissions for the RFQ have been evaluated and approved, Council approval to release the Request for Proposal (RFP) will be sought in mid-December 2007. Council approval of the recommended vendor will take place in June 2008. D. Payne advised that a Fairness Consultant will be involved with the facility procurement process to ensure the process is done equitably.

7. MARCH REPORTS TO COUNCIL

a) Special JWMG Meeting - March 6, 2007

A special meeting of the JWMG will be held on March 6, 2007 at York Region to discuss the following:

- Host Community Principles
- Health Implications
- Communication Plan
- In-Camera Presentation concerning Proposed Sites for an Energy From Waste Facility

b) Regularly Scheduled March 27, 2007 JWMG Meeting

If necessary, the regular meeting of the JWMG will be held on the regularly scheduled date of March 27, 2007 to discuss any items that were not addressed at the Special meeting of March 6, 2007. The meeting will take place at the York Region Administrative Centre and will be at the Call of the Chair.

8. GENERIC HUMAN HEALTH AND ECOLOGICAL RISK ASSESSMENT

a) Study Update

J. McKay advised that staff are currently undertaking a Generic Human Health and Ecological Risk Assessment (HHERA). The assessment includes air dispersion modeling; potential neighbouring landuses; modeling of potential acute and cumulative impacts on receptors at a range of distances from the site; and, identification and evaluation of risk potential and recommendations. The results of this assessment will be used to answer questions related to the health impacts of an Energy from Waste facility. A site-specific HHERA will be completed on the preferred site, once determined. J. McKay further advised that meetings with the York and Durham Health Departments are held on a regular basis. An information package will be provided to the Councillors as part of a communications strategy to aid in providing members of the public accurate information on this issue.

9. ADJOURNMENT

MOVED by Councillor Johnson,
"THAT the meeting be adjourned."

CARRIED

The meeting adjourned at 2:40 p.m.

C. Trim, Chair
Joint Waste Management Group